

PERSONAL HISTORY STATEMENT

INSTRUCTIONS

TO ALL DEPUTY AND COMMUNITY SERVICE AIDE CANDIDATES

The attached “Personal History Statement” is an important document in the processing of your application to become a deputy. If this form is not completed properly and legibly, your application will not be accepted, and it will be returned to you. It is your responsibility to read and answer each question carefully, completely and truthfully.

You must return the completed “Personal History Statement” and other attached forms to this office in person, or at the location and time designated by your recruiter. If there is a problem meeting this deadline, you must contact the Recruiting Unit to make other arrangements.

Candidates who reside out of town or out of state must contact the Recruiting Unit for instructions.

IMPORTANT NOTE:

INCOMPLETE INFORMATION IN ANY AREA OF THIS PACKET WILL RESULT IN THE PROCESSING OF YOUR APPLICATION BEING HALTED. YOU WILL NOT CONTINUE IN THE SELECTION PROCESS UNTIL THE MISSING INFORMATION IS PROVIDED.

FOLLOW THESE INSTRUCTIONS:

1. Background History/Records Release – Waiver of Liability - Must Be Signed & Notarized
2. Print legibly. If you need additional space, use a full-size sheet of paper and leave a blank space of at least one inch at the top. Be sure to list the number of the question you are answering on the added sheet.
3. If your name has changed or if you have an alias, be sure to list these and indicate which name was used during what period of time.
4. Each time you give a person's name, give a complete name. Include complete addresses and zip codes. Also, give a telephone number where the person or business can be reached. Incomplete information will stop your file from being processed further.
5. All phone numbers and zip codes must be current.
6. (Question #12 & #13) List all traffic violations and accidents since you have been driving. Give date of occurrence, location and the name of the police agency that took the report or had knowledge of the incident. Include verbal warnings and accidents where there was no damage/report or police involvement. Example: backing into parked car in parking lot.
7. (Question # 16) Do not include layoffs from employment due to lack of available work. "Terminated or asked to resign" for purposes of this question means fired, or asked to quit instead of being fired.
8. (Question #19) Start with your present employment and work your way back. If there were periods of unemployment, be as specific with dates as possible. Include complete addresses, zip codes and telephone numbers.
9. (Question #57) List business and address of employment, home and work phone number, as well as home addresses of all your personal references. Include complete addresses, zip codes and telephone numbers.

When you return your Personal History Statement, it will be reviewed by one of the recruiters or staff members.

If you have any problems answering the questions on any of these forms, or if you do not understand the directions, call or come by the BCSD Recruiting Unit, North Area Sub Station, 6900 4th St NW, Albuquerque, New Mexico 87107, (505) 314-0041 or (505) 314-0043.

REMINDER: ANSWER EACH AREA OF EACH QUESTION. IF WE ASK FOR IT, WE NEED IT.

**COUNTY BERNALILLO
BERNALILLO COUNTY SHERIFF'S DEPARTMENT
PERSONAL HISTORY STATEMENT**

APPLICATION FOR POSITION OF:

CADET _____

LATERAL OFFICER _____

COMMUNITY SERVICE AIDE _____

RESERVE OFFICER _____

_____-_____-_____
SOCIAL SECURITY NUMBER

_____/_____/_____
DATE

GENERAL INSTRUCTIONS:

This "Personal History Statement" is an important document in the selection process. If this form is not completed properly and legibly, your application cannot be processed. Use only black ink.

Hand print and/or type an answer to every question. If the question does not apply to you, so indicate with "N/A." If space available is insufficient, use a separate sheet of paper and number each answer with the correct number of the question. Completeness is important.

Do not misstate or omit material facts. Your statements are subject to verification, and any attempt to deceive or falsify information, or to omit pertinent information, will be cause for your elimination from the selection process.

1. _____
Legal Name (Last) (First) (Middle)

2. _____
By what other name(s) have you been know (maiden, alias, and nicknames?)

3. _____
Residence Address (Number, Street, Apt.#, City, State, Zip Code, Phone Number)
w/area code

4. _____
Mailing Address (if different than above)

5. _____
Date of Birth Place of Birth (City, County, State)

6. Are you a U.S. Citizen by birth or a naturalized citizen? _____

If naturalized, list city and state where naturalized. _____

7.

Sex	Age	Height	Weight	Color of Hair	Color of eyes
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8.

Name of person(s) with whom you live	Relationship
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9. In chronological order (Present to Past). List each and every place you have resided.

A.

MO/YR to MO/YR	Address (Street, City, State & Zip Code)	Phone #
----------------	--	---------

Name of person lived with, relationship, and his/her current address.

Name of company/person buying/leasing/renting from and their complete address and phone number.

B.

MO/YR to MO/YR	Address (Street, City, State & Zip Code)	Phone #
----------------	--	---------

Name of person lived with, relationship, and his/her current address.

Name of company/person buying/leasing/renting from and their complete address and phone number.

C.

MO/YR to MO/YR	Address (Street, City, State & Zip Code)	Phone #
----------------	--	---------

Name of person lived with, relationship, and his/her current address.

Name of company/person buying/leasing/renting from and their complete address and phone number.

D.

MO/YR to MO/YR	Address (Street, City, State & Zip Code)	Phone #
----------------	--	---------

Name of person lived with, relationship, and his/her current address.

Name of company/person buying/leasing/renting from and their complete address and phone number.

**ARRESTS, SUMMONSES, ETC.
(ANSWER ALL QUESTIONS)**

10. Were you ever arrested or taken into custody or been issued a misdemeanor citation?
Yes _____ or No _____

11. List below ALL arrests and misdemeanor citations, including juvenile arrests.

Date	Violation Actual or Charge (specify)	Location (city, state)	Court Disposition or Sentence	Police Agency

12. List ALL traffic violations, including parking, warning, and dismissed citations.

Date	Violation Actual or Charge (specify)	Location (city, state)	Court Disposition or Sentence	Police Agency

13. List ALL traffic accidents in which you were the DRIVER.

Date	Location (Street, City, State)	Police Agency

14. Were you ever a plaintiff, defendant, petitioner, or respondent in a civil proceeding (Including bankruptcy)? Yes or No _____. List ALL civil actions in which you were a party or summoned/subpoenaed.

Date	Action or Proceeding	As Plaintiff, Defendant, Petitioner, Respondent or Witness	Court Disposition

SUBVERSIVE AFFILIATIONS

15. Are you a member, or have you ever been a member of any party or organization, political or otherwise, that now (or in the past) advocates the overthrow of the government of the United States or of the State of New Mexico by force or violence or other unlawful means?

Yes or No _____ If yes, attach a separate sheet with an explanation.

EMPLOYMENT

16. Were you ever terminated/fired, given the option of resigning in lieu of termination, or quit before being fired? Yes or No _____ (Give details below)

Employer	Complete Address	Date	Supervisor	Reason For Discharge

17. Were you ever subject to disciplinary action in connection with any employment?
Yes or No?

18. Have you ever previously submitted an application to the Bernalillo County Sheriff's Department or any other Law-Enforcement or corrections agency?
Yes or No _____ If yes, give details below. Were you ever rejected for employment by a law enforcement agency or corrections agency? Yes or No _____
Give details below.

Date Applied	Organization	Complete Address	Phone #	Application Status

EMPLOYMENT

19. List below; PRESENT TO PAST, each and every place where you were employed. OMIT NONE including part-time employment. List complete addresses and zip codes. List any periods of unemployment in proper sequence.

A.

Month and Year From: To:	Employer Name	Employer Phone
Position Held	Employer's Address (Street, City, State & Zip Code)	Reason for Leaving
Brief Description of Duties		Immediate Supervisor
Unemployed From:	To:	Reason

B.

Month and Year From: To:	Employer Name	Employer Phone
Position Held	Employer's Address (Street, City, State & Zip Code)	Reason for Leaving
Brief Description of Duties		Immediate Supervisor
Unemployed From:	To:	Reason

C.

Month and Year From: To:	Employer Name	Employer Phone
Position Held	Employer's Address (Street, City, State & Zip Code)	Reason for Leaving
Brief Description of Duties		Immediate Supervisor
Unemployed From:	To:	Reason

D.

Month and Year From: To:	Employer Name	Employer Phone
Position Held	Employer's Address (Street, City, State & Zip Code)	Reason for Leaving
Brief Description of Duties		Immediate Supervisor
Unemployed From:	To:	Reason

E.

Month and Year From: To:	Employer Name	Employer Phone
Position Held	Employer's Address (Street, City, State & Zip Code)	Reason for Leaving
Brief Description of Duties		Immediate Supervisor
Unemployed From:	To:	Reason

F.

Month and Year From: To:	Employer Name	Employer Phone
Position Held	Employer's Address (Street, City, State & Zip Code)	Reason for Leaving
Brief Description of Duties		Immediate Supervisor
Unemployed From:	To:	Reason

SOCIAL STATUS

20. Is your present social status single, married, separated, or divorced? _____

21. Were you ever legally separated? (list date(s) and spouse(s) _____

22. List all marriages below.

Date	City/State	Spouse's Former & Current Name	Current Address	Home Phone
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

23. With whom do you currently live? Name _____
Relationship _____

24. Does your spouse or roommate work? _____ Can they be contacted at work?

Yes _____ No _____

Employer: _____

Address: _____

25. List below all divorces, annulments and separations.

Type Action	Date	City/State	Petitioner	Reason
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

26. List below every child born to you, adopted children, stepchildren, foster children, or other dependents.

Name	Date of Birth	Place of Birth	With whom, and where does child currently reside
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

27. Are you now supporting all children and/or dependents listed above? Yes ___ No ___

If no, explain

28. Have you ever been involved in a paternity suit as a petitioner or defendant? _____

If yes, explain _____

MILITARY SERVICE

29. Have you ever served in the armed forces of the United States or any other country?
Yes _____ No _____ (If no, go to question #36)

30. Which branch(s) of services? _____

31. List periods of continuous service under each branch of armed forces.

From _____ To _____ Branch _____ Pay Grade _____ Serial # _____

From _____ To _____ Branch _____ Pay Grade _____ Serial # _____

From _____ To _____ Branch _____ Pay Grade _____ Serial # _____

From _____ To _____ Branch _____ Pay Grade _____ Serial # _____

32 What type of DISCHARGE (honorable, dishonorable, general, medical, etc.)

33. Were you ever Court Marshaled, tried on charges, been the subject of a Summary Court, Captain's Mast, Company Punishment, Article 15, or any other type of military discipline? Yes _____ No _____
Number of times _____ Explanation _____

34. Reason for discharge from the military (for example, end of obligated service).

35. Are you currently in the National Guard, or Active Reserve? Yes _____ No _____

36. Did you register for the military draft when you turned eighteen?

Yes _____ No _____ If no, explain _____

GENERAL

37. What college degree or professional license(s) do you possess? _____

38. Do you have a high school diploma or a GED? _____

39. List below the middle school(s), college(s), trade or business school(s) you have attended. Do not list military school(s)
Start with middle school first.

Name of School	Location	Attendance Dates	
		From Mo/Yr	To Mo/Yr
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

40. If you were (or are now) a member of any social, labor, or fraternal organizations, list them below.

Date	Organization	Type of Organization	Address
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

41. Have you ever had garnishments or assignments made on our wages, or received a letter of indebtedness? Yes _____ No _____ If yes, explain

42. List ALL financial liabilities (contract, charge accounts, etc.) involving you and if married, your spouse.

To Whom Owed	Phone	Address	Date	Orig Amt	Balance	Monthly Payment
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____

43. Are you the co-signer on any loans? _____ If yes, explain _____

44. Have you ever been bonded? _____

Reason	Date	By Whom (Name & Complete address)	Phone
--------	------	--------------------------------------	-------

45. Have you ever been refused a bond? _____ If yes, explain _____

46. Do you possess:

A. Regular driver's license? _____ Number _____ State _____

B. Chauffeur's license? _____ Number _____ State _____

C. Other _____

47. Did you ever have a license issued by another state (s)? _____

Which State(s) _____ Date(s) _____

48. Was your license EVER suspended or revoked? _____ Date(s) _____

City _____ State _____ Reason _____

49. List all vehicles that you currently own.

Year	Make	Body Type	Color	License Number (State, Exp. Yr)
------	------	-----------	-------	------------------------------------

50. Are all the above vehicles currently covered by liability insurance?

Yes _____ No _____. Company _____

If no, indicate vehicle(s) and reason why uninsured.

51. List the name of your father, stepfather, mother, stepmother's (maiden name), and sibling(s) below.

Name	Address	Phone	Relationship	Living/Deceased
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

52. Have you ever been fingerprinted? Yes _____ No _____

When _____ Where _____ Purpose _____

When _____ Where _____ Purpose _____

53. Do you have any knowledge or information, in addition to that specifically asked for in the preceding questions, which is or may be relevant, directly or indirectly, in connection with an investigation of your eligibility or concerning your character, temperance, habits, employment, education, criminal record, etc.?

Yes _____ No _____ If yes, explain

54. Do you know of anything that would disqualify you from the selection process or prevent you from the full discharge of your duties as a Cadet/CSA?

Yes _____ No _____ If yes, explain

55. What prompts you to make an application to the Sheriff's Department?

56. Have you any specialized areas of interest in the Sheriff's Department?

57. REFERENCES: List the NAMES and COMPLETE ADDRESSES of SIX reliable people, other than relatives, past employers or supervisors, who know you well enough to provide current information about you.

1.	Name	Home Address	Home Phone #
	Occupation	Employer's Address	Work Phone #
2.	Name	Home Address	Home Phone #
	Occupation	Employer's Address	Work Phone #
3.	Name	Home Address	Home Phone #
	Occupation	Employer's Address	Work Phone #
4.	Name	Home Address	Home Phone #
	Occupation	Employer's Address	Work Phone #
5.	Name	Home Address	Home Phone #
	Occupation	Employer's Address	Work Phone #
6.	Name	Home Address	Home Phone #
	Occupation	Employer's Address	Work Phone #

I HEREBY CERTIFY THAT THE INFORMATION CONTAINED IN THIS PERSONAL HISTORY STATEMENT IS CORRECT AND COMPLETE TO THE BEST OF MY KNOWLEDGE. I FURTHER UNDERSTAND THAT ANY MISREPRESENTATION, OMISSIONS, OR FALSIFICATIONS MAY BE DEEMED SUFFICIENT CAUSE FOR REJECTION FROM THE SELECTION PROCESS OR TERMINATION OF FUTURE EMPLOYMENT.

IN WITNESS WHEREOF, I HAVE EXECUTED THIS REQUEST

AT _____ ON THE _____ DAY OF _____ 20 _____
(County, State)

APPLICANT'S SIGNATURE

DATE

Subscribed and sworn to and before me this _____ day of _____, 20 _____.

Notary Public in and for said County and State.

My Commission Expires: _____.

**BERNALILLO COUNTY SHERIFF'S DEPARTMENT
ACKNOWLEDGMENT OF BASIC REQUIREMENTS**

The following are the Basic Requirements for Deputy Sheriff and Community Service Aide applicants:

1. Must be 21 years of age upon certification.
2. Must be 18 years of age for the position of Community Service Aide.
3. No Felony Convictions.
4. Must be a United States Citizen
5. Must have a valid Drivers License.
6. For the position of Deputy Sheriff You
7.
 - A) Must have a high school diplomas or equivalent (GED). For the Lateral you: Must currently be a State Certified Peace Officer in non-probationary status or you must achieve certification via the Certification by waiver course in the State of New Mexico.

I acknowledge that I have read, understand and meet the basic requirements for the position of Deputy Sheriff/Community Service Aide.

Applicant's Printed Name

Applicant's Signature

____/____/_____
Date

**BERNALILLO COUNTY SHERIFF'S DEPARTMENT
RECRUITING UNIT
IDENTIFICATION UNIT CANDIDATE INFORMATION**

Date Fingerprinted _____

Position _____

Name _____
(First, Middle, and Last Name - No initials)

D.O.B. ____/____/____

Race _____

Sex _____

Address _____

City _____ State _____ Zip Code _____

Height in Inches _____ Weight _____ Color of Eyes _____

Color of Hair _____ City & State of Birth _____

Occupation _____ Soc. Sec. # ____/____/____

Identifying Characteristics: (Scars, Moles, Tattoos, Birthmarks, Etc.)

Left _____ Right _____

Left _____ Right _____

Left _____ Right _____

Father's Name _____ Address _____

City _____ State _____

Mother's Name _____ Address _____

City _____ State _____

Spouse's Name _____ Address _____

City _____ State _____

Brother and sisters

Name _____ Address _____

Name _____ Address _____

Name _____ Address _____

Name _____ Address _____

PERSONAL INTEGRITY QUESTIONNAIRE

Read the following instructions CAREFULLY!!

DIRECTIONS: The Bernalillo County Sheriff's Department has developed a comprehensive and intense officer Selection Process for its applicants. This Selection Process will consume a great deal of your time, as well as expense and effort for the Bernalillo County Sheriff's Department. This questionnaire is designed to acquaint you with certain standards, which **MAY OR MAY NOT DISQUALIFY YOU AS A CANDIDATE DURING THIS SELECTION PROCESS.** This questionnaire is designed to save you time, money and energy early on in the selection process. Your **truthful** responses to the following questions and during the follow up interview will help to evaluate your chances and ability in continuing the selection process. Recruiting of all candidates is done without regard to race, color, national origin, ancestry, sex, age, religion or disability, in the provision of services, programs or activities. Bernalillo County is an Equal Opportunity/Reasonable Accommodation Employer.

All answers on this application form are subject to verification by use of the polygraph and an intense background investigation. Deliberate inaccuracies, incomplete statements, minimization, rationalizations, omissions and/or misstatements must be corrected. If they are not, it may result in your disqualification from the selection process or termination from employment if hired.

It is to your advantage to respond honestly and openly to all of the following questions. Any negative factors in your background will be evaluated in terms of circumstances and facts surrounding the occurrence and its degree of relevance to the job. The Bernalillo County Sheriff's Department is looking for mature, honest people who can admit their mistakes and discuss those mistakes honestly. For example, being fired from a job or having an arrest record is not, in itself, grounds for disqualification in many cases. During your interview, your background investigator will inquire into the facts surrounding the event. An evaluation will be made of the relevance of the facts to the requirements and guidelines of the job. It is your responsibility to be truthful. A negative factor in your background may not terminate you from the application process; being dishonest about the negative factor will. **Be honest.** If you feel some event in your background is indirectly related to your application, even though it is not specifically listed, then disclose it. Save yourself a great deal of time, money, energy and effort if you know you will have to lie at any stage of the application process.

It is your responsibility to ask for clarification of any question or word that is not perfectly clear and understandable to you. Unless otherwise stated, each question refers to anytime, any reason, any place, anywhere, at any age, in any jurisdiction, in civilian or military life, domestic or abroad, or on any military installation, base, or federal land. **IT IS YOUR RESPONSIBILITY TO BE HONEST AND TRUTHFUL.**

Please fill out this form in **BLACK INK** only. It is your responsibility to write clearly and legibly. If we cannot read it, the public will not be able to read your police report either. Remember that neatness in writing, grammar, punctuation, spelling, clarity, and ability to follow written instructions are all evaluated as part of the Selection Process. There is no set time limit to complete this questionnaire, however it MUST be completed and ready to be submitted on your first scheduled test date.

You will need to write a short narrative to fully **EXPLAIN EACH “YES” ANSWER**. Make sure your writing is clear and legible. In your narrative, answer the relevant questions of Who, What, When, Where, Why, How, How Often, etc. as each question requires. Write your narrative in **BLACK INK ONLY**. Again, it is important that your answers are honest, as the polygraph and extensive background investigation will verify the information.

Make sure you include sufficient detail in your report that your background investigator can read and fully understand the circumstances of what happened, when and why.

Regarding any **DRUG AND SUBSTANCE EXPERIMENTATIONS**, make sure you list the dates first used and last used. Don't rationalize or minimize the facts. If you can't remember the exact dates, put down the month and year to the best of your recollection. If you need more room to write on any give page, continue writing on a separate sheet of paper.

You will be informed what the next stage of the selection process will be. Thank you for your time, patience and cooperation in this matter.

PERSONAL APPLICANT DATA:

Applicant Full Name: _____

Any other names ever used or nicknames: _____

Current Street or Mailing Address: _____

City/State/Zip Code: _____

Home Phone #: (____)_____ Message Phone #: (____)_____

Drivers License # and State _____ D.O.B. ____/____/____

Social Security Number: _____ - _____ - _____ Age: _____

Personal Integrity Questionnaire continued:

QUALIFICATIONS:

Are you applying for a **CADET** position? YES NO

If yes, complete the following questions:

- | | | |
|--|-----|----|
| 1. Are you currently at least 21 years of age? | YES | NO |
| 2. Do you have any felony convictions or arrests? | YES | NO |
| 3. Do you have any D.W.I. arrests within the last three (3) years in any jurisdiction? | YES | NO |
| 4. Do you have any misdemeanor arrests or citations, excluding traffic within the last three (3) years, for any reason in any jurisdiction? | YES | NO |
| 5. Are you currently a United States Citizen? | YES | NO |
| 6. Do you currently have a valid driver's license? | YES | NO |
| 7. If you have prior military service in any branch and you have been discharged was the discharge listed on your separation papers (DD-214) characterized as honorable? | YES | NO |

Are you applying for a **COMMUNITY SERVICE AIDE** position? YES NO

If yes, complete following questions:

- | | | |
|---|-----|----|
| 1. Are you at least 18 year of age? | YES | NO |
| 2. Do you have any felony arrests in any jurisdiction? | YES | NO |
| 3. Do you have any D.W.I. arrests in any jurisdiction? | YES | NO |
| 4. Do you have any misdemeanor citations or arrests, including traffic within any jurisdiction? | YES | NO |
| 5. Do you currently have a valid driver's license? | YES | NO |
| 6. Are you currently a United States Citizen? | YES | NO |
| 7. Do you currently intend to apply for a cadet/deputy position upon meeting the minimum age requirement? | YES | NO |

RESPONSE TO QUESTION:

____ . _____

____ . _____

____ . _____

____ . _____

Personal Integrity Questionnaire continued:

Do you have MILITARY experience? YES NO

If yes, complete the following questions:

-Have you ever been a member of any branch of the armed forces, or are you currently serving in any branch of the armed services? YES NO

Which Branch(s): _____ Pay grade last promoted to: _____

Date first reported to active duty: ____/____/____ Date of discharge: ____/____/____

*If you are currently serving (whether active duty, active reserve, or guard) at what date do you expect to complete your obligation or when do you intend to resign your commission? ____/____/____?

List the total time you have in service: (include active-duty, active-reserve and guard service together) _____ years.

What was your military specialty in civilian terms: _____

-Did you ever fail any term or condition of your enlistment for any reason? YES NO

Character of discharge received: (circle correct one)
HONORABLE MEDICAL GENERAL DISHONORABLE

-Were you ever declared U.A., A.W.O.L., or Missing Ships Movement? YES NO

-While in the military did you ever received any punishment that resulted in a written reprimand, demotion, suspension, reduction in rank, being relieved of duty, loss of pay or confinement? (This includes such things as Article 15's, Page 11's, Captain Masts, Company punishments, Court Marshal's, written counseling statements, etc.) YES NO

If you have answered YES to any of the above military questions, please briefly explain the circumstances here:

RESPONSE TO QUESTION:

_____. _____

_____. _____

Personal Integrity Questionnaire continued:

EVENT HISTORY SECTION:

Please answer YES or NO to each of the following questions. Each question is asking if at anytime, anyplace, anywhere, at any age, for any reason, both in civilian life or in military life, domestic or abroad, have you ever committed any of the following acts. It does not matter if the act was detected, undetected, was reported or unreported, investigated, discovered, or if anyone was questioned or arrested. The question is simply asking you if you have ever committed this particular act.

It is to your benefit to be honest! Examples refer to things that have occurred other than in the line of duty for the job you were in at that time. **WE DO EXPECT EVERYONE TO ANSWER ALL OF THE QUESTIONS HONESTLY.** This section is also designed to measure your reading and comprehension ability, your vocabulary and ability to follow written directions correctly. If you have any question or don't understand any of the following words or ideas, please contact your recruiter for assistance.

DRUG USE AND EXPERIMENTATION:

Have you ever experienced at any time, even once with any of the below listed substances for any reason? This includes any and all use including experimentation, curiosity, peer pressure, and any one time use whether you felt the effects of the substance or not, inhaled or not. Answer each of the questions truthfully *YES or NO*. Your drug information will be verified by use of the polygraph and background investigation. Do not minimize or rationalize the facts. If you don't know the exact date put down the approximate month and year as best you can recall, answer either *YES or NO*.

1. ____ Marijuana, pot, grass weed, etc.
Date FIRST used: _____ LAST used: _____
2. ____ Hash, hash oil, hashish, etc.
Date FIRST used: _____ LAST used: _____
3. ____ Cocaine, crack, rock, snow, blow, etc.
Date FIRST used: _____ LAST used: _____
- # ____ . _____
- # ____ . _____
- # ____ . _____
- # ____ . _____
- # ____ . _____

Personal Integrity Questionnaire continued:

4. ____ Barbiturates, downers, etc.
Date FIRST used: _____ LAST used: _____
5. ____ Amphetamines: uppers, speed, meth, crack, white crosses, etc.
Date FIRST used: _____ LAST used: _____
6. ____ Heroin, black tar heroin, horse, H, etc.
Date FIRST used: _____ LAST used: _____
7. ____ LSD, Blotter Acid, any other hallucinogenic drug not listed.
Date FIRST used: _____ LAST used: _____
8. ____ PCP, Angel Dust
Date FIRST used: _____ LAST used: _____
9. ____ THC, opium, morphine
Date FIRST used: _____ LAST used: _____
10. ____ Mushroom, Peyote
Date FIRST used: _____ LAST used: _____
11. ____ Quaaludes, Ecstasy, Extasy, etc.
Date FIRST used: _____ LAST used: _____
12. ____ Steroids, injected or oral
Date FIRST used: _____ LAST used: _____
Total number of single injections or pills taken, not number of cycles!
13. ____ Inhaled any paint, glue, solvents, gases for the sole purpose of getting high?
Type used: _____
Date FIRST used: _____ LAST used: _____

RESPONSE TO QUESTIONS:

- # ____ . _____
- # ____ . _____
- # ____ . _____
- # ____ . _____
- # ____ . _____
- # ____ . _____
- # ____ . _____

Personal Integrity Questionnaire continued:

14. ____ Poppers, amityl nitrate, “Rush”, etc. (Inhaled)
Date FIRST used: _____ LAST used: _____
15. ____ Any other illegal substance not listed?
Type: _____
Date FIRST used: _____ LAST used: _____
16. ____ Ever abuse any prescription or over the counter drugs, made out to you or anyone else, for the sole purpose of getting “HIGH” or for its effect. Included are drugs such as Valium, Xanax, Codeine, Methadone, Dilauude, Demerol, drinking Listerine, Mouthwash, Cologne, etc.
17. ____ Ever purchased any narcotics, illegal drugs, steroids or marijuana without a doctor’s prescription for you or anyone else? Includes giving someone else money to purchase them for you or to defray the costs, chip in, etc.
18. ____ Ever used any illegal drugs or narcotics on any job or gone to work under the influence of any illegal drug or narcotic?
19. ____ Ever sold any illegal or counterfeit drug, including marijuana? (Means received anything of value for it such as a favor, mechanical work, money, goods, sex, travel, food, gas etc.)
20. ____ Ever manufactured or cultivated any illegal drug or narcotic, including marijuana?
21. ____ Currently associate with anyone who uses any illegal drug(s) while in your presence?
22. ____ Ever sold or traded anything of value, OTHER THAN MONEY, to purchase any illegal drugs, including marijuana?
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Personal Integrity Questionnaire continued:

CRIMINAL EVENTS

23. ____ Ever been placed into PROTECTIVE CUSTODY for any reason?
24. ____ Ever committed a burglary such as residential, auto or commercial? (Includes entry into any building, structure, vehicle, watercraft, etc., to commit any theft or other crime.)
25. ____ Ever received or sold any property you knew or suspected was stolen?
26. ____ Ever committed any theft, larceny or shoplifting?
27. ____ Ever committed any murder or manslaughter, voluntary or involuntary?
28. ____ Ever committed any auto theft, including taking an automobile for joy riding?
29. ____ Ever been a suspect in a crime, stopped or detained and questioned reference any crime?
30. ____ Ever forged any checks, credit cards, or prescriptions with the purpose of defrauding? (Convert anything to your own personal use)
31. ____ Ever been arrested, either as an adult or as a juvenile, for any reason in any Jurisdiction?
32. ____ Ever smuggle any contraband into any jail or correctional facility?
33. ____ Ever committed any aggravated assault or battery against another person? (Means used any weapon or threatened to use a weapon against another person).

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Personal Integrity Questionnaire continued:

34. ____ Ever committed any act of physical domestic abuse against another person with whom you had been in or with whom you are in a relationship with, such as a boyfriend/girlfriend, husband, wife, significant other? (This includes any slap, hit, punch, kick, pinch, shove, push, jab, poke or other serious, painful or violent physical contact for any reason.)
35. ____ Ever committed any act of bombing or dangerous use of explosives? (Includes pipe bombs, M-80's, etc.)
36. ____ Ever issued any 'NO ACCOUNT' checks? (on any already closed account or on a false account in your or any other name?)
37. ____ Ever committed any act of graffiti, vandalism, damage to private or public property, including any automobile?
38. ____ Ever offered or accepted any bribe for any reason?
39. ____ Ever committed any arson or negligent use of fire?(Intentionally set any fire)
40. ____ Ever eluded any police officer, either on foot or in a vehicle?
41. ____ Ever committed any act of kidnapping, false imprisonment, or custodial interference?
42. ____ Ever counterfeited any money or currency? (Includes Xeroxing.)
43. ____ Ever made any obscene, harassing, threatening, annoying, intimidating phone calls or any false bomb threats for any reason?
44. ____ Ever committed any hunting, fishing, or boating violations?

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Personal Integrity Questionnaire continued:

45. ____ Ever carried any unlawful deadly weapon into any bar or on school premises, other than in the line of duty?
46. ____ Ever carried any weapon on your person or in your vehicle for you own personal protection?
47. ____ Ever failed to file an income tax report, federal or state?
48. ____ Ever been forced to pay any back taxes or tax penalties for any reason, anywhere, anytime, business or personal?
49. ____ Ever shot at any uninhabited/inhabited dwelling, building, vehicle or at a person, other than in the line of duty?
50. ____ Ever impersonated a police officer for any reason?
51. ____ Ever altered or possessed a false identification (I.D.)? (Includes driver's license birth certificate, etc.)
52. ____ Ever forged another person's signature of any Bill of Sale?
53. ____ Ever obstructed or refused to obey any police officer?
54. ____ Ever committed any act of perjury, lying under oath, either in writing or orally, at any hearing, criminal case or civil suit?
55. ____ Ever failed to return any rental property such as tapes, tools, equipment or vehicles?

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Personal Integrity Questionnaire continued:

56. ____ Ever made a false police or insurance report for any reason?
57. ____ Ever been the target or subject of any Grand Jury Investigation?
58. ____ Ever knowingly committed any Federal Firearms violation? (Includes automatic weapons, silencers, armor piercing rounds, etc.)
59. ____ Ever committed any act of sabotage or espionage against the United States?
60. ____ Ever committed blackmail, mail fraud or extortion?
61. ____ Ever altered any vehicle V.I.N. (Vehicle Identification Number) for any reason?
62. ____ Ever falsely obtained any service such as food, utilities, motel, gas, cable TV or garbage without paying for it?
63. ____ Ever illegally fire any firearm or a BB or pellet gun?
64. ____ Ever obtained welfare or public assistance benefits to which you were not entitled, such as unemployment, aid for dependent children or food stamps?
65. ____ Ever aided or concealed any wanted felon from any police agency?
66. ____ Ever been the subject of any restraining order?
67. ____ Ever caused the death of another, either intentionally or unintentionally?
68. ____ Ever been the subject of any arrest warrant? (Juvenile, traffic, misdemeanor, felony, federal, parking warrant etc.)

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Personal Integrity Questionnaire continued:

69. ____ Ever been the subject of any search warrant?
70. ____ Ever committed any robbery? (Theft from someone using a weapon, implying a weapon or otherwise using any force?)
71. ____ Ever purposely provided any false information to any police officer such as a false date of birth, false social security number, name, address, phone number, event or crime facts, etc
72. ____ Other than traffic, have you ever been issued any misdemeanor citation for any reason? (minor in possession of alcohol, trespassing, loitering, littering shoplifting, open container of alcohol, etc.)
73. ____ Ever been required to appear before any Children's or Juvenile court as a defendant for any reason?
74. ____ Ever committed any act of embezzlement? (Includes any theft from any employer, including money or merchandise, or converting anything entrusted to you to your own use.)
75. ____ Ever been placed on court probation either as an adult or as a juvenile? (Includes doing any community service for any reason, in any state?)
76. ____ Ever been paroled or are you currently serving parole or probation?
77. ____ Ever been a 'lookout', 'get-away driver' or in any way aided in any illegal act or crime?
78. ____ Ever reported or made a false fire alarm? (Includes pulling fire alarm.)
79. ____ Ever tampered with any evidence for any reason, in any type of case?

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Personal Integrity Questionnaire continued:

RELATIONSHIP EVENTS:

80. ____ Ever committed any forcible or criminal sex act, other than rape, against another person? (Includes oral copulation, masturbation, sodomy, etc., against someone's will.)
81. ____ Ever committed any act of rape or criminal sexual contact of another? (Any sexual intercourse or fondling by use of force or implying any weapon?)
82. ____ Ever contributed to the delinquency of any minor by providing any liquor or illegal drugs, or for having sex with? (Minor means anyone under the age of 18.)
83. ____ Ever patronized or procured any prostitute or female in any country?
84. ____ Ever committed any act of prostitution? (performed any sex act for anything of value such as money, goods, favors, food, discounts, drugs, travel, lodging, alcohol, mechanical work, services, etc.)
85. ____ Ever committed any act of indecent exposure, incest or forcible sodomy?
86. ____ Ever physically abused or sexually molested any child?
87. ____ Have you ever physically or sexually abused or molested any mentally or physically handicapped or elderly person? (Includes the blind, deaf, mute, Down's Syndrome, Muscular Sclerosis, Muscular Dystrophy, etc.)
88. ____ Have you ever committed any act of voyeurism at anyone undressing or involved in any sexual activity?

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Personal Integrity Questionnaire continued:

JOB AND WORK HISTORY:

89. ____ Ever been suspended or expelled from any school, high school, trade school, community college, college, university, vocational or technical school for any reason?
90. ____ Ever drank any alcoholic beverages during working hours contrary to any company policy?
91. ____ Ever sued any employer, past or present, in any civil action for any reason?
92. ____ Ever received counseling, a written reprimand, been suspended or relieved of duty for any reason at any job you have ever had?
93. ____ Ever been fired from, given the option of resigning or resigned to avoid termination from any job?
94. ____ Ever been refused a security clearance or have lost a security clearance at any job you have worked, or lied or misrepresented any fact in any application or process to secure a security clearance?

TRAFFIC RELATED EVENTS:

95. ____ Ever been involved in a traffic accident in which you were the driver, during the last three(3)years? (Includes reported, unreported, hit and run, military, on public or private property.)
96. ____ Ever received any traffic citations in the last three (3) years? (Includes any parking citations, dismissed citations, military police citations, warning citations, etc.)
97. ____ Ever had your driver's license suspended, revoked or place on negligent operator status for any reason in any state?

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Personal Integrity Questionnaire continued:

98. ____ Are any vehicles currently registered to you not insured for any reason?
99. ____ Have you ever had a driver's license issued to you other than by the State of New Mexico? (List all state licenses issued, dates licensed, and license number if known.)
100. ____ Ever committed a hit and run accident on either public or private property? (Includes Military bases, parking lots, etc.)
101. ____ Do you currently possess a valid driver's license? (List state(s), license number and expiration date.)
102. ____ Ever been arrested for driving while intoxicated in any jurisdiction?

FINANCIAL EVENTS:

103. ____ Ever declared bankruptcy? (Chapter #7, #11, #13, etc.)
104. ____ Ever been referred to any collection agency?
105. ____ Ever had any purchased goods repossessed?
106. ____ Ever had your wages garnished or any liens placed on any property?
107. ____ Do you have any unpaid balances on loans, including student loans and credit cards, mortgages, etc., (if you have a mortgage list the approximate balance and monthly payment. For all other loans, list the approximate balance for the loan(s) and the approximate total of the monthly payment(s) required.

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Personal Integrity Questionnaire continued:

108. ____ Ever been a defendant, petitioner, respondent, or plaintiff in any civil action case? (Refers to any hearings or cases other than of a criminal nature, such as being sued.)
109. ____ Ever been more than 60 days late in paying any financial responsibility?
110. ____ Ever failed to pay any child support, alimony, or divorce settlement payments?
111. ____ Ever got into serious financial difficulties?

PREVIOUS RESIDENCES:

112. ____ Ever been evicted from any place you have ever lived? (Includes failing to pay any rent, lease violation, or moving out “in the middle of the night” to avoid rent.)

MISCELLANEOUS ISSUES:

113. ____ Ever been involved in a physical fight in the last three (3) years?
114. ____ Ever been a member of, or had any gang affiliations?
115. ____ Ever committed any animal control violation such as cruelty to, abandonment or death of any domestic animal or been issued a citation or written warning for any other related animal violation that includes: loose animal, barking dog, animal license violation, animal registration, vaccination, spaying, neutering.
116. ____ Ever been investigated or sued for any Civil or Federal Rights violations?

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Personal Integrity Questionnaire continued:

117. ____ Ever been the subject of any polygraph examination?
118. ____ Ever changed your name or used another person's name for any reason?
119. ____ Do you currently have any prejudices against any specific group of people with whom, or for whom you feel you would not be able to comfortably work with or for?
120. ____ Ever violated a court order of any kind or been held in contempt of court for any reason?
121. ____ Ever applied to any other law enforcement or corrections agencies? This includes any local, state, or federal agencies. (Apply means obtaining the initial application, filling it out and sending it back.) If you have applied with Bernalillo County Sheriff's Department before you must answer Yes. (List agency, dates applied, and disposition.)
122. ____ Ever committed any dishonest act in any police selection process to remain a candidate such as cheating, lying, having another person take a test for you, provide false documents etc.
123. ____ Ever attended or participated in any cock or dog-fighting event?
124. ____ Ever failed any background investigation for any law enforcement position or agency?
125. ____ Are you currently awaiting any court date(s) for any reason?
126. ____ Have you ever been placed in a pre-prosecution program by any court, judge or court official for any reason?
127. ____ Ever altered any serial number or ID marks for any reason?

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Personal Integrity Questionnaire continued:

128. ____ Ever smuggled, transported or concealed illegal aliens?
129. ____ Have you ever been a member of any radical organization such as the KKK, Aryan Brotherhood, Skin Heads, Black Panthers, IRA, or any other organization that targets any ethnic, racial or religious groups?
130. ____ Have you ever participated in any physical abuse or threatened any person(s) based solely on their perceived sexual orientation, or cultural differences?
131. ____ Is there anything else about your background that needs to be revealed or disclosed that may be relevant to your application?
132. ____ Have you intentionally omitted any fact or facts from your application or withheld any information relevant to your application?
133. ____ Why do you want to become a Deputy Sheriff with the Bernalillo County Sheriff's Department?

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Personal Integrity Questionnaire continued:

Now that you are through answering all of the above questions, take a minute and go through to **MAKE SURE YOU HAVE ANSWERED ALL OF THE QUESTIONS. NO SINGLE QUESTION MAY BE LEFT UNANSWERED.** Once this is done, go through the questions again and make sure you have explained all the YES answers.

READ AND SIGN:

I have read the above questions thoroughly and completely. I understand the above questions and have answered them truthfully. I agree to this statement of my own free will and have not been subject to any mental or physical force or coercion of any kind. I am aware that any falsification or omission of any true information made on this questionnaire may cause my name to be removed from the eligibility list, or be the cause of immediate dismissal if any employment has been made. I know and understand what I am doing. **I FULLY UNDERSTAND THE INFORMATION I HAVE PROVIDED WILL BE VERIFIED BY USE OF THE POLYGRAPH AND AN EXTENSIVE BACKGROUND INVESTIGATION BY THE BERNALILLO COUNTY SHERIFF'S DEPARTMENT.**

Candidates Printed Name

Date

Candidates Signature

Personal Integrity Questionnaire continued:

NAME OF CANDIDATE: _____

Name of reviewing B.C.S.D. Deputy: _____

B.C.S.D. Class #: _____ Date of interview: _____

Interview location: _____ In Town or Out of Town Applicant

REMARKS:

This image shows a blank sheet of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.

A supervisor must complete the next page if the candidate is being terminated from process at this point.

Personal Integrity Questionnaire continued:

RECOMMENDATION:

Based on the PIQ information, I recommend that this candidate:

_____ Continue in the process.

_____ Be terminated from the selection process for the reasons stated in the remarks/investigation on the previous page.

Supervisor review and conclusion:

_____ Candidate will continue in the selection process.

_____ Candidate will not continue in the selection process.

NOTE: If the candidate will not continue in the selection process. Indicate the earliest eligibility date for re-application.

First Approval _____ Date: _____
(NAME & RANK)

Supervisor comments: _____

Second Approval Required Yes _____ No _____

Second Approval: _____ Date: _____
(NAME & RANK)

Concur with Eligibility Date Yes _____ No _____

Reviewer Comments: _____

Revised 08/11/04